



UNI CITY NETWORK SDN BHD (508632-M)

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CLAIM GUIDELINE AND DOCUMENTATION - PERSONAL ACCIDENT INSURANCE

INSURED TO DO

- 1) Ensure that accident is notified within time period of policy condition with full particulars
- 2) Insured must seek treatment from a qualified and registered practitioner immediately
- 3) Notify police if it is a vehicular accident or fatal accident
- 4) Co-operate with the adjusters when called upon

DOCUMENTATION REQUIRED / CHECKLIST

- | | |
|---|-----|
| 1) Completed claim form | () |
| 2) Medical report | () |
| 3) Original medical bills | () |
| 4) Sick certificated | () |
| 5) Police report if it is a vehicular accident or fatal accident | () |
| 6) Wages vouchers for the last three month prior to the accident or letter of appointment
(applies to group personal accident) | () |
| 7) Death certificated | () |
| 8) Burial certificated | () |
| 9) Post mortem report | () |
| 10) Letter of administration | () |

IF U NEED MORE INFORMATION PLEASE CALL US AT 03-33422660

NOTE: ALL THE ABOVE ALL FOR REFERENCE ONLY. IT MAY CHANGE FROM TIME TO TIME AND THE INSURANCE COMPANY MAY NEED MORE DUCUMENTS THAN THE ABOVE STATED.